

Extract from the minutes of the Joint Governance Committee - 29 July 2021

JGC/017/21-22 Joint Governance Committee Appointments: Parish Councillors

The report advised the Committee of the nominations from Lancing Parish Council and Sompting Parish Council for Parish representatives to be appointed to the Joint Governance Committee as co-opted Members in accordance with the Constitution.

The recommendations were proposed by Cllr Kevin Boram, seconded by Cllr Rob Wilkinson and supported by the Committee.

Resolved

That the Joint Governance Committee

- I. noted the nomination from Lancing Parish Council of the appointment of Cllr Mike Mendoza as a Co-opted Member of the Joint Governance Committee for 21/22 and **recommended the appointment to Adur District Council and Worthing Borough Council;**
- II. noted the nomination from Sompting Parish Council of the appointment of Cllr Liz Haywood as a Co-opted Member of the Joint Governance Committee for 21/22 and **recommended the appointment to Adur District Council and Worthing Borough Council.**

(Link to the report on the website e.g. [Joint Governance Committee - 29 July 2021](#))

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JGC/018/21-22 Conferment of Honorary Alderman - Paul Baker

The Joint Governance Committee was asked to consider conferring the title of Honorary Alderman of the Borough of Worthing, on former Mayor Paul Baker, who was no longer a member of the Council.

The recommendations were proposed by Cllr Steve Wills, seconded by Cllr Roy Barraclough and supported by the Committee.

Resolved

The Joint Governance Committee

- 1) approved the granting of the Honorary Aldermanship of the Borough of Worthing to former Mayor Paul Baker, and
- 2) **recommended to Worthing Borough Council that a special meeting of the Council be arranged, under section 249(1) of the Local Government Act, for the specific purpose of conferring the title of 'Honorary Alderman' to Paul Baker.**

(Link to the report on the website e.g. [Joint Governance Committee - 29 July 2021](#))

Extract from the minutes of the Joint Strategic Committee - 7 September 2021

JSC/038/21-22 Rowlands Road and Downview Road

The report provided an update to members on the development of Rowlands Road and Downview Road and the expected savings to the Council.

The Committee was advised that the figure of £387,826 shown in recommendation 2.2 was incorrect and should have been £378,500.

The report sought approval for the release of a further sum of £378,500 from the unallocated temporary accommodation capital budget for Rowlands Road to meet affordable housing needs.

The report proposed that Worthing Borough Council become a Registered Social Landlord for the purpose of attracting Homes England / Ministry of Housing, Communities and Local Government funding towards the provision of new temporary and emergency accommodation noting that there was no intention or need to have a separate accounting system or Housing Revenue Account.

Members sought assurance in relation to the survey work undertaken at outset, whether the costs per unit represented good value and whether registering as a social landlord would be beneficial in the long term. Officers assured Members that the feasibility survey work undertaken had been robust, highlighting that there were more unknowns with refurbishment projects than with new build; that investment in temporary accommodation was good value for the community and that registering as a social landlord provided a seat at the table to engage and access wider funding available. It was also noted the Council would benefit from not having to pay stamp duty as a Registered Social Landlord.

Members welcomed the proposals which were unanimously supported by the Committee.

Decision

The Joint Strategic Committee

1. noted the contents of the report;

2. approved the release of further net budget for Rowlands Road of £378,500, to fund the increased costs associated with the refurbishment contract from the unallocated temporary accommodation budget;
3. authorised the registration of Worthing Borough Council as a Registered Social Landlord and **recommended to Worthing Full Council that it approved the Registration of Worthing Borough Council as a Registered Social Landlord;**
4. authorised the Monitoring Officer to make consequential amendments to the Constitution arising from the registration above.

(Link to the report on the website e.g. [Joint Strategic Committee - 7 September 2021](#))

Extract from the minutes of the Joint Strategic Committee - 7 September 2021

JSC/039/21-22 Protecting our Coastline - Worthing Coastal Protection Scheme

The report provided an update to members on the revised approach to the Worthing Coastal Protection Scheme following the Environment Agency (EA) peer review of the submitted Outline Business Case (OBC) and subsequent consultation with Senior WBC Officers.

The revised approach would amend the implementation of a large scale coast protection scheme for the Worthing frontage in favour of a two phased approach; a more immediate capital maintenance project (Phase 1) to repair and extend the life of existing groynes as well as shingle beach nourishment in the Town Centre area, followed by revisiting the Strategic Outline Case (SOC) for a larger scale groyne replacement scheme (Phase2) within ten years time.

The Committee welcomed the proposals, acknowledging that it had been a statutory requirement to undertake the earlier survey work in 2019 which had helped to inform future work with the Environment Agency to benefit the town through the protection of the coastline and homes.

Decision

The Joint Strategic Committee

- I. noted the progress and revised approach for delivery of the Worthing Coastal Protection Scheme;
- II. **recommended that Worthing Council amend the 2021/22 Capital Investment Programme to include the revised Phase 1 capital project for structural works to the groynes and shingle nourishment work;** and
- III. approved the delegation to the Head of Facilities & Technical Services in consultation with the Executive Member for Regeneration to enter a Memorandum of Understanding (MoU) with the Environment Agency, following Phase 1, to commence works on revisiting the Strategic Outline Case (SOC) for the Phase 2 larger scale groyne replacement scheme.

(Link to the report on the website e.g. [Joint Strategic Committee - 7 September 2021](#))



Extract from the minutes of the Joint Strategic Committee - 7 October 2021

JSC/044/21-22 Towards a Safer Adur and Worthing- Introducing the Adur and Worthing Safer Communities Partnership Strategy (2021-2024)

The report presented the new Adur and Worthing Safer Communities Partnership Strategy 2021-2024 which set out how the Councils would work together to improve safety and feelings of safety for all who live, work and visit Adur and Worthing.

Adur and Worthing Councils had a dual role in the Safer Communities Partnership, as lead partner in facilitating and monitoring partnership activity but also through maximising opportunities to embed community safety priorities through service delivery, contracts and commissioned projects. Through relationships and interactions with the community, the councils were also ideally placed to identify opportunities to take an early intervention approach in preventing harm.

The Committee noted that whilst the lead for many of the work streams would sit with partner agencies, Adur and Worthing Councils needed to ensure they were also embedded across all of the councils services, if the Councils were to play their part in the systems change required to ensure safer lives for communities in Adur and Worthing.

The Committee was advised that an updated version of the strategy (including the foreword) had been added to the website and circulated in advance of the meeting. In addition, the recommendations had been revised as follows:-

- to note the strategy was led by the Adur and Worthing Safer Communities Partnership and the Councils role was as a lead partner of this strategy;
- to consider and endorse the content of this Strategy, recommending its approval to both Adur and Worthing Full Councils.

Members discussed the consultation process, the use of social media as a consultation toolkit and how the strategy linked with other strategies such as Health and Open Spaces.

The amended recommendations were proposed by Councillor Sean McDonald, seconded by Councillor Emma Evans and unanimously supported.

Decision

The Joint Strategic Committee

1. noted the strategy was led by the Adur and Worthing Safer Communities Partnership and the Councils role was as a lead partner of this strategy;
- 2. considered and endorsed the content of this Strategy, recommending its approval to both Adur and Worthing Full Councils.**

(Link to the report on the website e.g. [Joint Strategic Committee - 7 October 2021](#))



Extract from the minutes of the Joint Senior Staff Committee - 8 October 2021

JSnSC/012/21-22 Appointment of the Chief Executive for Adur District and Worthing Borough Councils

The Joint Senior Staff Committee was responsible for the recruitment of the Chief Executive (Head of Paid Service) and making recommendations to Full Councils on the appointment.

The Committee considered an exempt information report from SOLACE on the recruitment process for the Chief Executive. Three candidates had been put forward for interview by the Committee.

Cllr Daniel Humphreys (Chairman) proposed that Adur and Worthing Councils be recommended to appoint Dr Catherine Howe as Chief Executive, Head of Paid Service, Returning Officer and Electoral Registration Officer. The proposal was seconded by Cllr Rebecca Cooper and was unanimously agreed by the Committee.

RESOLVED,

That Adur and Worthing Councils be recommended to approve the appointment of Dr Catherine Howe as the Chief Executive of Adur and Worthing Councils on the following terms and conditions

- I. The JNC (Joint Negotiating Committee) conditions of service for Chief Executives will apply;
- II. The salary will be £134,000 plus Returning Officer fees;
- III. The appointed person shall be the Councils' Head of Paid Service, Returning Officer and Electoral Registration Officer; and
- IV. In line with the Councils' employment policies, the post attracts casual user allowance and membership of SOLACE.